

AGENDA

NORTHERN INYO COUNTY LOCAL HOSPITAL DISTRICT

BOARD OF DIRECTORS MEETING

December 19, 2012 at 5:30 P.M.

In the Northern Inyo Hospital Board Room at 2957 Birch Street, Bishop, CA

1. Call to Order (at 5:30 p.m.).
 2. Opportunity for members of the public to comment on any items on this Agenda.
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Consent Agenda

3. Approval of the minutes of the October 17, 2012 regular meeting (*action item*).
4. Financial and Statistical Reports for the months of August, September and October 2012; John Halfen (*action item*).
 - *The Income Statement for October 2012 shows strong profitability of 612K, however much of that is due to positive cost report and third party liability surpluses. During the audit the auditors strongly suggested that we relieve some of the reserves that we have accumulated. In short we were over reserved. At this point in time Medicare owes us over 1.5M. Without these adjustments the month was still adequate. Cash continues to improve as the AR continues to decline in spite of higher revenue. Operating expenses were slightly below budget. YTD income continues to be very strong.*
5. Policy and Procedure Approvals (*action items*):
 1. Anesthesia Clinical Standards and Professional Conduct
 2. Anesthesia in Ancillary Departments
 3. Anesthesia Philosophy
 4. Anesthesia Privileges for Staff Physicians
 5. Anesthesia Record
 6. Pre and Post Operative Anesthesia Visits
 7. Quality Improvement Program Anesthesia Service
 8. Responsibility of Service Perioperative
 9. Restocking and maintenance of Anesthesia Equipment
 10. Scope of Anesthesia Practice
 11. Staffing Patterns Anesthesia
 12. Cleaning and Disinfection of Anesthesia Equipment
 13. Organization of Surgical/Anesthesia Equipment

14. Postpartum Hemorrhage Policy
15. HUGS Policy
16. Activity Program Pediatrics
17. Hiring – Identification Badges (03-04)
18. ED Standing Orders Policy
19. Emergency Department Narcotic Prescription Guidelines
20. In-House Transport of Ventilator Dependant Patient
21. Radiologist Peer Review Program
22. Mammography – Self Referral
23. Playroom

• *These 23 Policies and Procedures have been reviewed by the appropriate Medical Staff Committees and are forwarded to the Board with recommendation for approval.*

6. Administrator’s Report; John Halfen.

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| A. Orthopedic services update | C. Physician Recruiting Update |
| B. Security reports for September 2012 and October 2012 | D. Letter Requesting Collaboration with Mammoth Hospital |

7. Chief of Staff Report; Robbin Cromer-Tyler, M.D.

A. Medical Staff reappointments with reprivileging (*action items*):

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| 1. Lara Jeanine Arndal, M.D. | 11. Mark K. Robinson, M.D. |
| 2. Thomas J. Boo, M.D. | 12. Anthony Schapera, M.D. |
| 3. Tomi L. Bortolazzo, M.D. | 13. Jeanette Schneider, M.D. |
| 4. John Daniel Cowan, M.D. | 14. Shiva Shabnam, M.D. |
| 5. Robbin Cromer-Tyler, M.D. | 15. Stuart Souders, M.D. |
| 6. James Englesby, M.D. | 16. Gary Turner, M.D. |
| 7. Charlotte C. Helvie, M.D. | 17. Jennie G. Walker, M.D. |
| 8. Sonia Johnson, M.D. | 18. Edric B. Willes, M.D. |
| 9. Gregg McAninch, M.D. | 19. John Williamson, M.D. |
| 10. John C, Meher, M.D. | |

B. Reprivileging of Allied Health Professionals (*action items*):

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| 1. Lois Alexander, NP | 3. Sarah Starosta, PA |
| 2. Brett Davis, PA | 4. Mara Yolken, NP |

5. Tracy Drew, NP
- C. Appointment to Provisional Staff with privileges (action items):
 1. Sandra Althaus, M.D.
 2. John Erogul, M.D.
 3. Victor Lopez-Cuenca, M.D.
8. Old Business (*None*)
9. New Business
 - A. Review and approval of 1998 Revenue Bond refinancing documents, including approval of District Board Resolution 12-08 (*action item*).
 - B. Review and approval of June 30 2012 audit reports in relation to the 1998 Revenue Bond refinancing (*action item*).
 - C. Approval of Breast Ultrasound Contract Agreement (*action item*).
 - D. Approval of purchase of Zeiss microscope (surgery equipment) for \$74,500 (*action item*).
 - E. Policy and Procedure approvals (*action items*):
 1. Employee Complaints and the Grievance Process
 2. Punch Detail responsibilities
 3. Payroll Policies and Guidelines, change to on duty meal
 - F. Administrator's succession plan (*action item*).
 - G. District Board annual election of officers (*action item*).
 - H. Agreement for orthopedic services with Mark Robinson, M.D. (*action item*).
 - I. Report on Lab drawing proficiency (*information item*).
10. Reports from Board members on items of interest.
11. Opportunity for members of the public to comment on any items on this Agenda, and/or on any items of interest.
12. Adjournment to closed session to:
 - A. Hear reports on the hospital quality assurance activities, and hear a report from the Medical Staff Executive Committee (Section 32155 of the Health and Safety Code, and Government Code Section 54962).
 - B. Confer with legal counsel regarding pending litigation based on stop notice filed by Strocal, Inc. (Government Code Sections 910 et seq., 54956.9).
13. Return to open session, and report of any action taken in closed session.
14. Opportunity for members of the public to address the Board of Directors on items of interest.
15. Adjournment.